



Moving out, without losing out

your handy checklist to getting
your deposit back

-  Pick up your 'Moving out, without losing out' checklist
-  Donate non-perishable food to a local food bank
-  Give any unwanted re-sealable items you no longer want to charity
-  Clean all surfaces, including paintwork, windows & window sills
-  Vacuum all floors, in communal spaces & individual rooms
-  Remove all posters & blu-tack/pins/from the walls & clean as appropriate
-  Hang curtains properly on their hooks/rails
-  Switch-off, empty and defrost the fridge/freezer. Clean all shelves, leaving the door open
-  Clean the kitchen: Cooker, oven, fridge/freezer, cupboards
-  Clean the bathroom: toilet, sink, bath/shower
-  Inform utility companies that you are leaving, provide final meter readings where appropriate
-  Ensure all personal possessions have been removed from the property
-  Return all furniture to their correct positions
-  Redirect your mail
-  Organise a check-out with your landlord & follow the agent's or landlord's procedure
-  Remove all rubbish from the property
-  Once all have been emptied, cleaned & positioned correctly, take pictures to record the condition you are leaving the property in
-  Return keys

For full information, visit: warwicksu.com/housing